
AGENDA ITEM 10.1

OFFICERS' REPORT

Purpose of Report

To report to Community Boards on general activities.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Officers' Report.*

PLANNING AND ENVIRONMENT GROUP REPORT

This report was presented to the Planning and Regulatory Committee on 12 August 2020.

1. Resource Management

1.1 Planning Summary

1.1.1. Planning

The Planning team in a year receives around 200 resource consent applications. In normal periods, usually have about 13 - 20 resource consents to assess. Currently there are 13 resource consent applications active for land use and subdivision decision making. There are currently 24 applications for certificates, including 223, 224 certificates. Consent work sits alongside the mix of planning/district plan enquiry work, land use compliance, and growing policy work. Robust and timely application decision making has continued over the recent months.

1.1.2. South Wairarapa Spatial Plan

The South Wairarapa Spatial Plan is our districts strategic document looking out to 2050. Integrated work saw the release of the Spatial Plan Discussion Document on 10 July 2019 with feedback received by 6 August. An update and options approach on engagement for the South Wairarapa Spatial Plan was presented to Council on 18 March. The recent workshop on Spatial Planning held on 23 July provided more awareness on what spatial planning constitutes, shared key elements, and benchmarked 4 NZ Spatial Plan examples. The workshop provided opportunity to consider options for the approach and alignment of the Spatial Plan work with the LTP. Further consideration is being given to this and to future engagement plan timings.

1.1.3. Martinborough Southeast Growth Area (MSGA)

An assessment report on stormwater issues by Wellington Water was completed after February. As a result of discussion at Council including work for the South Wairarapa Spatial Plan, and due to awareness of extent and costs of stormwater constraints and required mitigation in the area, the Martinborough Southeast Growth Area is now on hold, including the phase two stormwater modelling work.

1.1.4. District Plan Review

WCDP became operative in 2011, required to be reviewed after 10 years. Review of a District Plan can take around 2 years. The CE of MDC sought that further expressions of interest for the review work be pursued. Of the ten consultancy firms that responded/put in applications to undertake the review, Boffa Miskell were identified as the preferred provider to support the review of the WCDP, this has been confirmed, as has membership of the hearings committee for the review. Discussion meetings for the work group progressing the review are being sorted.

1.1.5. Dark Sky

Council supported the need for a Council initiated plan change to review district plan outdoor lighting rules to support a dark sky reserve. Plan change is based on Mackenzie DC approach. Checking done on extent of need to change lighting rules alongside advice with Carterton. The change to lighting on highways, discussion with NZTA. Memorandum of Understanding (MOU) on proposed Dark Sky Reserve compiled, committed to by 3 Council's. A visit made by IDSS representatives from USA. Council initiated plan change being drafted by Perception Planning. Wairarapa Dark Sky Society - focused on need to measure existing night light levels, funding, economic plan, preparing for certification. Draft of Wairarapa International Dark Sky /Outdoor Artificial Lighting Plan Change been compiled, being reviewed for report to the Committee.

1.1.6. Featherston Tiny Homes/Brookside RC

The application has involved multiple meetings. The applicant has been requested to provide further information on urban design and traffic assessment. Number of units proposed has lowered from 120 to approx. 100 dwellings. Applicant, Council planner, independent urban design reviewer meeting 24 Feb to assess this application. Required further information on urban design aspects, due to site intensity, was requested, info. was supplied, the application was publicly notified on 9 July, will go to a hearing.

1.1.7. Proposed Combined Council Dog Pound SWDC/CDC

The proposal for a combined dog pound facility for SWDC and CDC was again suggested during 2019. An initial report to identify location options was compiled, with the preferred location identified as Carterton's existing site. Independent report on facility needs and costings initially prepared by Beca's Mike Todd, but report not completed, Beca ceased property service work. Recent costings report by Armstrong Dixon Ltd in April for reporting to July Committee mtg. The Committee has sought detailed component costings, comparative costs info being compiled.

2. Building Services

The procedures audit by IANZ identified a small number of procedure improvements which were updated and quickly resolved, and resulted in recent re-accreditation of our BCA, together with positive praise by the auditors. The level of new building consent applications has remained consistent, there has been timely processing together with the provision of ongoing site inspections services. Over the last financial year our team processed 584 applications which included exemptions. There are usually around 60 active building consent applications in the system.

3. Environmental Services

The team has continued to provide helpful advice, support and decision making in the areas of food safety, alcohol, bylaws and dog control matters. It was pleasing to see the high level of interest, uptake and positive feedbacks from the earlier food training, provided through Council on Food Safety Plans to support operators of food premises.

4. Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents' image of the closest town centre ranked "satisfied"	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

4.1 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	92.5%	Total 136/147
		94.4%	68/72 Land Use applications were completed within statutory timeframes. NCS
		88.5%	68/75 Subdivision applications were completed within statutory timeframes. NCS
		100%	15/15 permitted boundary activity applications were completed within statutory timeframes. NCS
		-	

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
s.223 certificates issued within 10 working days	100%	89.6%	52 of 58 s223 certificates were certified within statutory timeframes. NCS. Impacted by the departure of the Planning Manager and team transition from June to August 2019
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	96%	52 out of 54 s224 certificates were certified. NCS.

4.2 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

Six Months Trend from 1 st January 2020 to 30 th June 2020		
Item	No of applications completed within the time frame over the total number of applications	% of applications processed within time frames
Land use consents	46/48 within 20 working days	96%
Subdivision Consents	45/51 in 20 working days	88%
223 Certificates	32/32 in 10 working days	100%
224 Certificates	27/27 in 15 working days	100%

4.3 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2019-2020
Standard LIMs are processed within 10 days	100%	99.6%	250251 standard LIMs were completed G:\LIMs\LIMS PROCESSED 2019-2020

TYPE	YTD 1 ST JULY 2019 TO 30 TH JUNE 2020	PREVIOUS YTD 1 ST JULY 2018 TO 30 TH JUNE 2019	PERIOD 1 ST JUNE 2020 TO 30 TH JUNE 2020	PREVIOUS PERIOD 1 ST JUNE 2019 TO 30 TH JUNE 2019
Standard LIMs (Processed within 10 working days)	162	220	18	12
Urgent LIMs (Processed within 5 working)	89	50	15	5
Totals	251	270	33	17

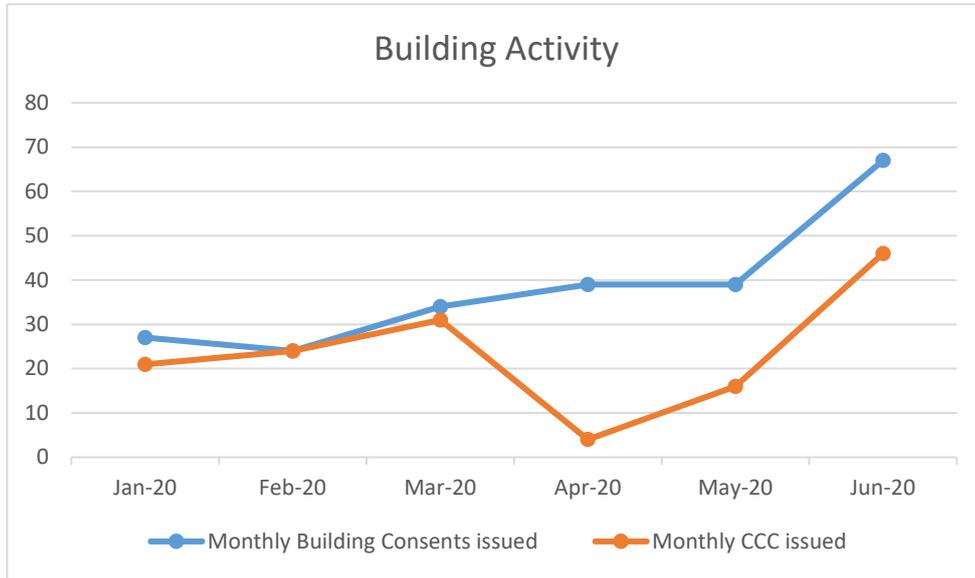
5. Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.15%	NCS – 350 of 353 CCC’s were issued within 20WD YTD – Human/technical error, process put in place to prevent this from happening in the future.
Building consent applications are processed within 20 working days	100%	99.80%	NCS – 507 of 508 consents were issued within 20WD YTD – 1 building consent was granted on 21 days
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFF’s and Swimming Pools	Yes	Yes	Building Consents Council inspects all new work to ensure compliance (June 2020 – 364 inspections) BWOFF’s – Total 169 – average of 3 audits per month required, 0 audits carried out June Swimming Pools – Total 279 – average of 7 audits per month required. 1 audit carried out in June
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 11 - requiring further desktop assessed by SWDC 22 - Identified as EPB and have had notices issued 5 - Newly Identified that require engineer assessment from owners

	Jan 20	Feb 20	Mar 20	Apr 20	May 20	June 20
Monthly Building Consents issued	27	24	34	39	39	67

	Jan 20	Feb 20	Mar 20	Apr 20	May 20	June 20
Monthly CCC issued	21	24	31	4	16	46



5.1 Building Consents Processed

TYPE – JUNE 2020	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	2	\$43,800.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$50,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	53	\$4,942,549.00
Other (public facilities - schools, toilets, halls, swimming pools)	0	\$0
Totals	56	\$5,036,349.00

6. Environmental Health and Public Protection

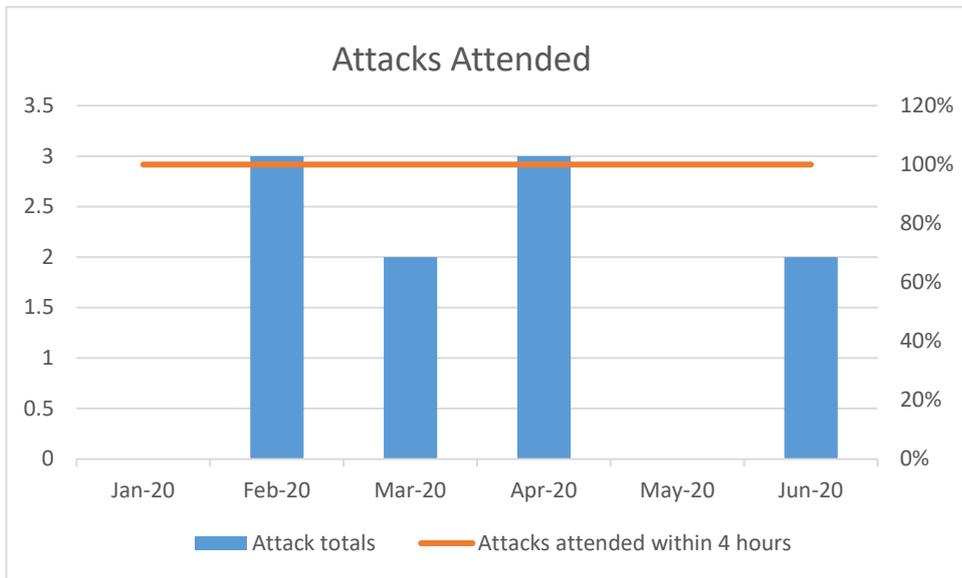
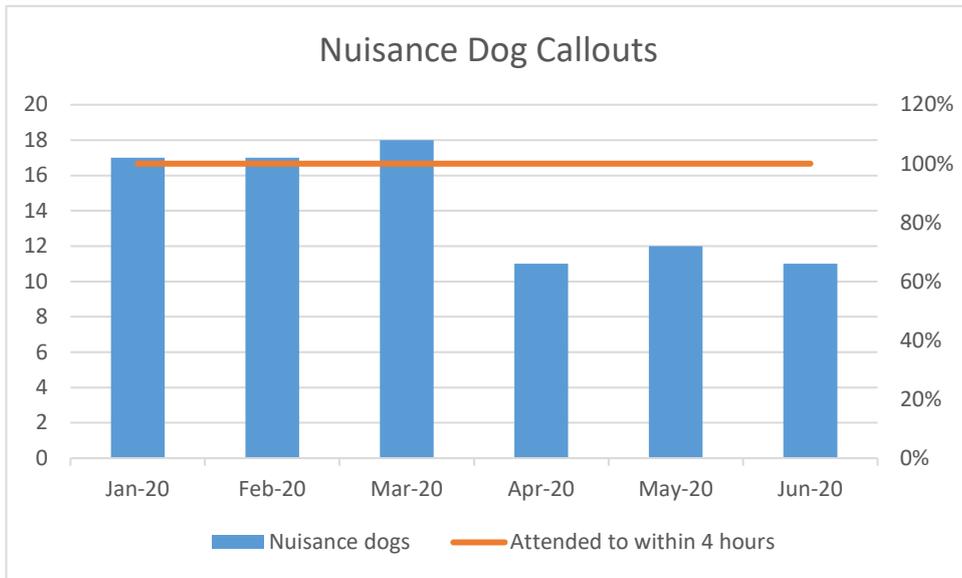
6.1 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Letter to go out to schools. Adult education is being organised for at "risk groups" who work out in public spaces such as Council staff/ contractors, meter readers etc.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.5%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 148/150 (unable to locate owner at the time)
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	26/26

INCIDENTS REPORTED FOR PERIOD 1 JUNE 2020 to 30 JUNE 2020	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	1	-	-
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	-	2	1
Lost Dogs	1	1	1
Found Dogs	1	1	1
Rushing Aggressive	-	-	-
Wandering	1	-	2
Welfare	1	-	2
Fouling	-	-	-
Uncontrolled (off leash urban)	1	-	-

	Jan 20	Feb 20	Mar 20	Apr 20	May 20	June 20
Nuisance dogs	17	17	18	11	12	11
Attended to within 4 hours	17	18	18	11	12	10
Attack totals	0	3	2	3	0	2
Attacks attended within 4 hours	0	3	2	3	0	2



7. Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 24/24
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 13/13

INCIDENTS REPORTED	TOTAL FOR PERIOD 1 JAN 2020 TO 31 MAY 2020
Stock	4

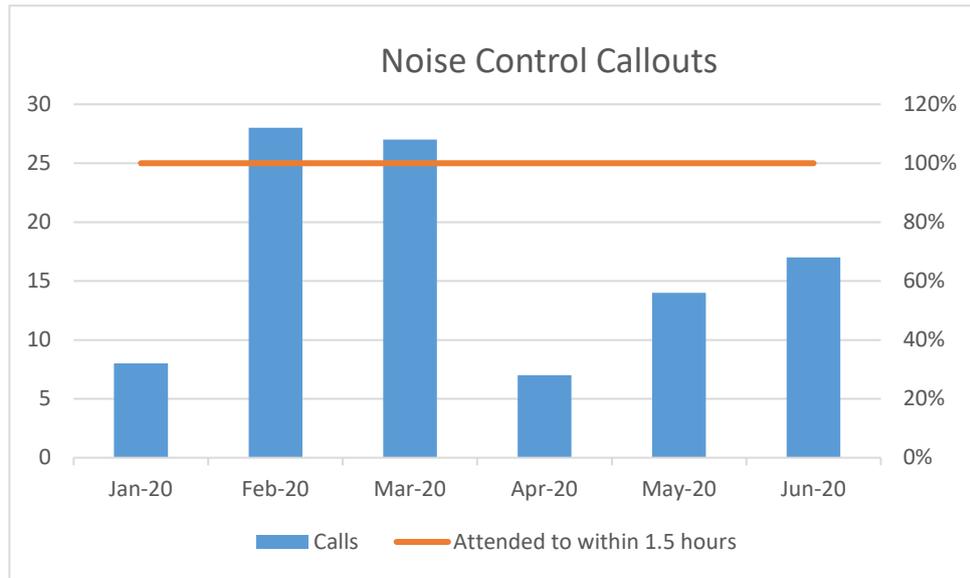
8. Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 19/20	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	98.9%	K:\resource\Health\Resource Management\Noise Control Complaints 182/184 attended within timeframe 17 callouts June 20 17/17 attended to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2019 TO 30 JUNE 2020	PREVIOUS YTD 1 JULY 2018 TO 30 TH JUNE 2019	PERIOD 1 JUNE 2020 TO 30 JUNE 2020	PREVIOUS PERIOD 1 JUNE 2019 TO 30 JUNE 2019
Total	184	109	17	5

	Jan 20	Feb 20	Mar 20	Apr 20	May 20	June 20
Calls	8	28	27	7	14	17
Attended to within 1.5 hours	100%	100%	100%	100%	100%	100%



9. Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.

	TARGET 19/20	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100% YTD	<p>MAGIQ data. All premises inspected at new or renewal application stage (61/61*).</p> <p>*Number of inspections completed or licences coming up for renewal within the YTD period.</p> <p>Total number of licences is subject to change month by month as new businesses open and existing premises close.</p>
Premises that are high risk are inspected annually, while low or medium risk premises are audited no less than once every three years.	100%	100% YTD	<p>MAGIQ data. There are no high risk premises in the district. Low and medium risk premises are inspected every 3 years as part of the renewal process. There are currently 35 low and medium licenses due for renewal or new inspections in this financial year.</p> <p>.We have undertaken 1 premises inspections remotely in June 20 .</p> <p>As at 30 June 20, 35 inspections have been done YTD.</p> <p>Total number of licenses is subject to change month by month as new businesses open and existing premises close. 35/35</p>
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	<p>1 Controlled purchase Operation has been undertaken this year. All premises in SWDC were compliant</p> <p>10 Compliance inspections undertaken at 10 licensed premises</p> <p>Usual practice is for the SWDC alcohol licensing inspector is to undertake identified compliance inspections at licensed premises. This is to encourage open communication with our licensees and provide support and education to help our licenced premises comply with their requirements under the Act. Covid 19 and Government lockdown put a stop to this activity in this form and the Alcohol Licensing Inspector undertook compliance through an advisory role remotely under lockdown and as business moved down levels 3, 2 and 1</p>

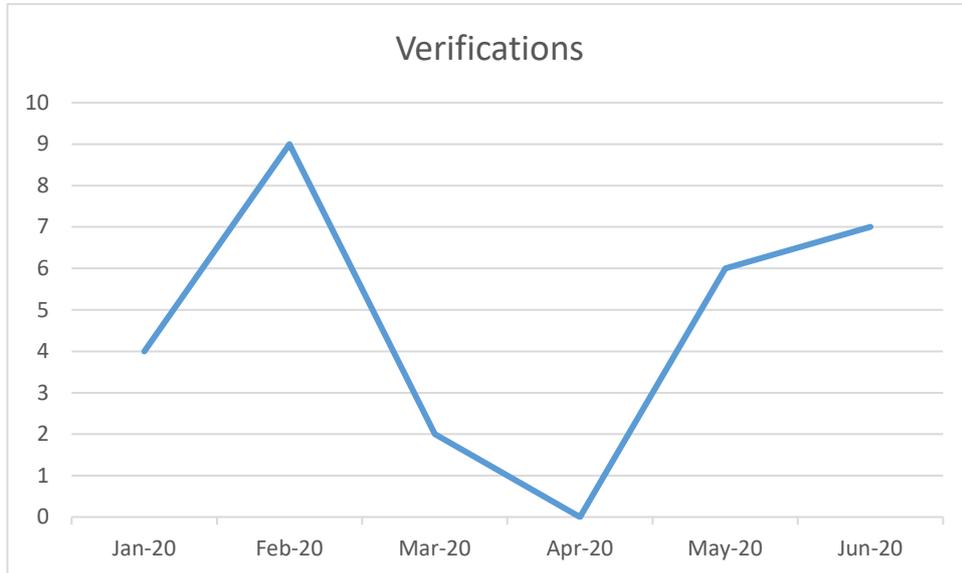
ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2019 TO 30 JUNE 2020	PREVIOUS YTD 1 JULY 2018 TO 30 JUNE 2019	PERIOD 1 JUNE 2020 TO 30 TH JUNE 2020	PREVIOUS PERIOD 1 JUNE 2019 TO 30 TH JUNE 2019
On Licence	29	21	-	6
Off Licence	39	23	2	5
Club Licence	7	7	-	-
Manager's Certificate	161	120	11	5
Special Licence	65	57	-	2
Temporary Authority	4	5	-	-
Total	305	233	13	18

10. Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 19/20	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) – 106 NP – 63 The changes in the Food Act 2014 require that businesses have an appropriate Risk Based Measure in place by end of transition period (Feb 2019). Total number of premises is subject to change month by month as new businesses open and existing premises close.
Premises are inspected in accord with regulatory requirements.	100%	48.1%	FCP verifications – 51/106 *Total number of premises is subject to change month by month as new businesses open and existing premises close. The continuance of a backlog has been created from no appointed EHO for over 3 months and the inability to undertake verifications during Covid 19 lockdown causing a continual pressure point YTD. The EHO role also includes Hairdressers, Beauty businesses, Camping, Noise, Nuisance (odour/smoke/rats) There is the aim to complete a minimum of 2 verifications per week, being 8 per month. 7 verifications were undertaken in June 2020 We were able to finalise (close out) 5 premises in June 2020 21 outstanding corrective action food business follow ups In addition our EHO was the SWDC first point of contact for all the food businesses and queries to ensure compliance with Government regulations under the various Covid 19 levels. In June EHO attended: 3 day time noise complaints 2 Hazardous substances complaints 2 smoke complaints 1 rat nuisance complaint from vacant house EHO communicated with licenced premises regarding Level 2 & 1 restrictions

	Jan 20	Feb 20	Mar 20	Apr 20	May 20	June 20
Verifications	4	9	2	0	6	7



11. Bylaws

Between 1 July 2019 and 30 June 2020 there were:

Trees & Hedges

- 20 notices were sent by council requesting the owner/occupier to remove the obstruction from the public space.

Litter

- 28 litter incidents were recorded and from this, council sent 15 notices to the identifiable people associated with these incidents.

Abandoned vehicles

- There were 26 abandoned vehicles located in the SWDC area, of which 15 were removed by their owners and the remaining 11 vehicles were removed by councils' contractor.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

PARTNERSHIPS AND OPERATIONS REPORT

This report was presented to the Assets and Services Committee on 12 August 2020.

12. Group Manager Commentary

With the return to core business and annual reporting for year end, as well as planning to deliver the works agreed on as part of the 2020/21 Annual Plan, the Partnerships and Operations team continue to be busy.

Performance in the Roding and Amenities areas is being completed now, as part of the Annual Report process. The performance metrics for Water are discussed within a separate agenda item, along with other water issues. An updated, dashboard style of report has been developed and will be used in future Committee meetings.

In addition to the core activities detailed below, P&O staff have also:

- Progressed discussion for the short-term resolution for **Greytown Sports**, including initial discussions with Kuranui College regarding the Council investment and related management and governance approaches.
- Supported the **Wairarapa Moana** group to develop a programme of works following the announcement of \$3.5m in the area. This programme includes ecological projects, facility works and management across a range of groups.
- Initiated a project to develop a Council plan and strategy for the resolution of **property encroachment** issues across the District, as requested at the Council meeting.
- Participated in a **Five Towns Trail** workshops to help inform the group's planning work.
- Commenced a programme of work to identify **Community groups** across the District. Once identified a Council strategy of support will be developed.

In addition, Council welcomed Annette Beattie as the new Library Services Manager, as a shared resource with Carterton District Council.

13. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

13.1 Roding Maintenance - Ruamahanga Roads

An outline of key works completed during June 2020 is provided below:

- 257.83 km of roads were inspected and identified faults recorded in RAMM for future scheduling.
- 20 bridges were inspected and found to be in an acceptable condition.
- 176 rural culverts were inspected
- 104.5 km of unsealed roads were graded
- 1646.5m³ of maintenance metal was applied to the unsealed roads
- 10 sealed road potholes were identified and filled.

- 69 km of mechanical street sweeping was completed
- 160 m of kerb and channel was installed in East Street Greytown.
- Maintenance works continued on the footpaths within the 3 towns.
- Works completed on Johnsons Hill along Cape Palliser Road.

In addition, the annual sump clearance programme has nearly been completed through July, with 589 sumps cleared.

13.2 Additional activities of note

- The Roding Asset Management Plan is currently being developed and funding proposals for considerations in the LTP process are underway.
- WSP are continuing to develop the geotechnical report for Cape Palliser Road, from DoC station to the end of the Whatarani Cliffs. This project is approximately 50% complete.
- WSP have also produced the initial report on the Hinekura Road slump, which continues to be monitored. The ground conditions appear to have stabilised. Greater Wellington Regional Council are leading the ground works review process.
- Engagement with NZTA on Safe Network programme, Road to Zero and Urban safety for vulnerable users. This had a particular focus on Featherston and Greytown, with a final plan under development, and the forthcoming speed review.
- Licence to Occupy process initiated for the reinstallation of the 'Welcome to Featherston' signs through NZTA.
- Lake Ferry trees removal has been completed.

The high level 2020/2021 reseal programme has been formulated and is detailed below. Preseal walk over inspection has been completed and works programmed. Designs for this activity will be carried out during August.

South Wairarapa District Council						
Road	Road Name	Start	End	Surface Material	Function	Surface Date
249	SHOOTING BUTTS RD	0	105	Single Coat Seal	1st Coat	1/03/2001
172	HIKINUI RD	240	643	Single Coat Seal	1st Coat	15/08/2006
147	BUCKS RD	0	287	Single Coat Seal	1st Coat	2/12/2007
73	UNDERHILL RD (EXTENSION @ WAKEFIELD	3970	4008	Single Coat Seal	1st Coat	2/12/2007
145	BOUNDARY RD (F)	1739	2220	Two Coat Seal	1st Coat	8/06/2009
275	PA RD	548	825	Two Coat Seal	1st Coat	25/12/2008
172	HIKINUI RD	240	643	Single Coat Seal	1st Coat	15/08/2006
302	BIRDIE WAY	3	222	Two Coat Seal	1st Coat	1/01/2011
303	EAGLE PLACE	3	225	Two Coat Seal	1st Coat	1/01/2011
301	FAIRWAY DRIVE	3	515	Two Coat Seal	1st Coat	1/01/2011
247	TE MUNA RD	844	2810	Two Coat Seal	1st Coat	1/01/2011
25	PAPAWAI RD	1980	2833	Two Coat Seal	1st Coat	23/03/2015
196	FRATERS RD	922	2225	Two Coat Seal	1st Coat	24/07/2015
196	FRATERS RD	2225	2392	Single Coat Seal	1st Coat	1/01/2010
121	TILSONS RD	3	45	Two Coat Seal	1st Coat	30/06/2013
127	HECKLERS RD	3	40	Two Coat Seal	1st Coat	30/06/2013
305	MOROA RD LEFT LEG	3	89	Two Coat Seal	1st Coat	1/01/2010
304	MOROA ROAD	8	816	Two Coat Seal	1st Coat	1/01/2011
304	MOROA ROAD	816	882	Two Coat Seal	1st Coat	1/01/2011
304	MOROA ROAD	4607	4657	Two Coat Seal	1st Coat	30/06/2013
304	MOROA ROAD	4657	4957	Two Coat Seal	1st Coat	1/01/2011
304	MOROA ROAD	4957	5029	Two Coat Seal	1st Coat	1/01/2011
260	KAHUTARA RD	38	1064	Single Coat Seal	Reseal	20/03/2002
265	WHITE ROCK RD	21940	22320	Two Coat Seal	1st Coat	29/11/2011
265	WHITE ROCK RD	23580	26665	Single Coat Seal	Reseal	1/01/1988
202	LAKE FERRY RD	7138	7334	Single Coat Seal	Reseal	1/03/2000
202	LAKE FERRY RD	7334	7662	Void fill seal	Reseal	1/01/1984
202	LAKE FERRY RD	7662	8365	Single Coat Seal	Reseal	1/03/2001
9	EAST ST	387	483	Single Coat Seal	Reseal	1/01/1986
203	CAPE PALLISER RD	7048	7480	Single Coat Seal	Reseal	24/05/2007
203	CAPE PALLISER RD	7480	7890	Two Coat Seal	1st Coat	11/06/2018
203	CAPE PALLISER RD	13287	13754	Racked in Seal	Reseal	15/05/2007
203	CAPE PALLISER RD	13754	14197	Single Coat Seal	1st Coat	1/05/1992
203	CAPE PALLISER RD	30578	30741	Two Coat Seal	1st Coat	30/06/2018
203	CAPE PALLISER RD	31170	32781	Two Coat Seal	1st Coat	30/06/2018

14. Solid Waste Management

The Waste Minimisation Act 2008 introduced a waste disposal levy for all waste sent to landfill. Half of the levy money collected goes to territorial authorities to spend on promoting or achieving the waste minimisation activities set out in their waste management and minimisation plans (WMMPs).

Council has entered into a Memorandum of Understanding With EnviroSchools to deliver an environmental programme to schools in the South Wairarapa using some of this levy money. Attached in Appendix 2 are highlights from the EnviroSchools programme for the 2019/2020 year.

15. Amenities

15.1 Housing for Seniors

All Council units are now fully tenanted. Recent activity includes:

- Completion of heat pumps installation programme
- Installation of five ovens
- Westhaven Flats in Greytown have had the external painting completed. Unit 6 has had a refresh with internal painting and new drapes.
- Two units at Cecily Martin flats in Martinborough have also had an internal refresh.



Lounge – Repaint & Heatpump



Kitchen – Repaint & Oven



Backyards



15.2 Pain Farm:

Work continues at Pain Farm and work completed on the Main House includes:

- Internal painting completion
- All Sash windows have been repaired and have new hardware
- New lights in the bathroom
- Two Heat pumps installed
- Grounds maintenance completed

The Cottage has also been rewired to ensure compliance.

15.3 SWDC Playgrounds:

Work through winter has included:

- Most planting completed at the Martinborough Playground
- Featherston playground is now fully fenced and general refresh is underway with painting and new bark

- Two new seesaws to be installed in Martinborough and Featherston

15.4 Parks and Reserves:

New seat, donated by the Read family has been installed outside the Martinborough Town hall. Plaque to be installed in memory of John Read, former Mayor.



Six pieces of outside exercise equipment ordered with two to be installed in each town. The equipment will be installed in Considine Park, Colliers Reserve and Johnston Street through September.

Other work includes:

- Eastern side of the Featherston RSA has had the garden reinstated, flowing out towards the playground.
- Flagtrax installed in Greytown
- A manual swing arm gate/s with a secure lock is being installed at Otairira Reserve, Featherston:



15.5 Cemeteries:

Work in the cemeteries has focused on grounds maintenance over the winter:

Martinborough cemetery hedge has been trimmed back, as shown below:



Martinborough cemetery



Martinborough cemetery



Greytown cemetery Millennium shelter

The Millennium shelter in Greytown has been thoroughly cleaned.

New seat to be installed in the Featherston Cemetery along with the planting across the entrance way and around new seat:



Featherston cemetery front entrance



Featherston cemetery – tree and area for seating

Natural burial cemetery in Featherston has also undergone significant grounds maintenance.

15.6 Swimming Pools:

The Viewing stand at the Greytown pool is currently being rebuilt.

15.7 Further work:

Significant effort has been put in to obtain supporting information for the applications to the PGF for Town Hall and War Memorial funds as well as supporting Hau Ariki Marae in applying to the PGF also.

16. Appendices

Appendix 1 – Library Activity Report

Appendix 2 – Enviroschools Highlights 2019/2020

Contact Officer: Euan Stitt, GM Partnerships and Operations

Appendix 1 – Library Activity Report

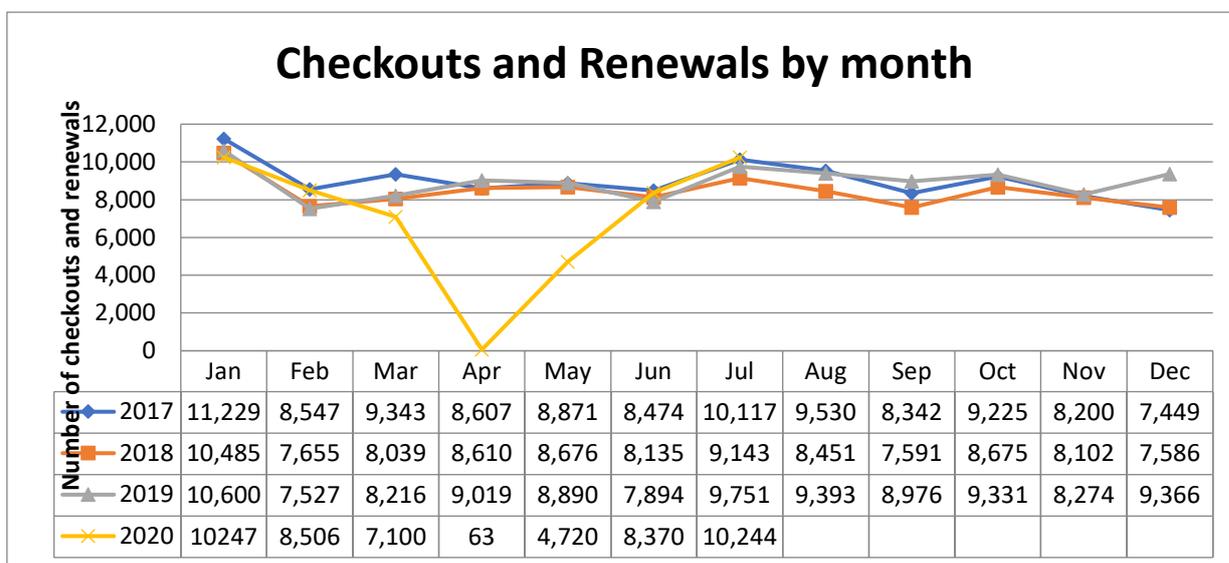
FP/MTP/GTP Monthly Report for JULY 2020

17. Statistics

17.1 Issues and renewals:

Physical items:

	Featherston	Martinborough	Greytown
Number of issues and renewals for July	3352	3214	3678



17.2 New Members

New library members for June 2020:

Name of library	Featherston	Martinborough	Greytown
TOTAL	14	22	13

17.3 Computer and Wi-Fi access

Public Computer Use	Featherston	Martinborough	Greytown
APNK Public Access PCs	177	175	245

Public Wi-Fi Use	Featherston	Martinborough	Greytown
Number of time WiFi accessed	4974	825	1093

18. EASTERN & CENTRAL SPONSORED READING PROGRAMMES

As a member of the ECREAD'N Committee for the past 14 years, it was with sadness that we were advised that the Eastern & Central Community Trust will not fund any of

the programmes beyond the 2020/2021 Summer Reading Programme. After funding us for 23 years this is a huge disappointment for, especially small rural public libraries. They will, however, accept applications for funding from individual Libraries or Library Groups, so the door is open to apply as Wairarapa Library Service or to combine with another Library region to achieve better purchasing power for Award books for example.

This year's Winter Warmers Programme is about to commence for the last time. It is hoped that we may be able to come up with some other 'in-house' initiatives in the future.

At the completion of this year's Summer Reading Programme we will hold a Celebration luncheon for Library Managers, Librarians and Sponsors (Mainfreight, Printcraft, Sistema, Random House, Scholastic Books etc.) in Waipawa in March 2021.

19. Featherston

Dog Registrations kept us on our toes for July completing exactly 600. *Rates Rebate* forms are coming in thick and fast. *School Visits* have commenced for Term 3, with now two classes visiting from Featherston School as well as all classes from St Teresa's.

19.1 Displays

Adult Displays	Teen Displays	Junior Displays
Winter Reads	Graphic Novels	Graphic Novels



20. Events

Book Bugs for June included Nanas Button Tin, with button sorting activities and Ghosts and spooky things!
Attendance is regularly 18 children and 12 adults.

School Holiday Programme; it was great to have the kids back in the Library for the holiday programme that they missed out on in Lockdown.

We made Matariki Stars, had several Lego building days and a speed building competition. We also constructed a Lego tower...for every book the children took out they could add to the tower. Which fell over several times and needed reconstruction!



21. Other initiatives

We held our night time (5.30!) Matariki Event for pre-schoolers with an overwhelming attendance of 22 children and 18 Adults! We held this indoors this year as we were anticipating a very windy evening, as it happened it was a perfect night. Merle and I read stories, Merle sang, we all danced the Matariki Macarena.



We also had Zappo to entertain us last Saturday morning! It was a great turnout and the children shrieked and laughed their way through the performance.



22. Martinborough

22.1 Displays

Adult Displays	Teen Displays	Junior Displays
Mexico	New books	(JMAO) Matariki
New books		New books

22.2 Events

We held a month-long celebration for Matariki with various crafts and events for all ages. We partnered with Wairarapa Dark Sky Associations for these events – they promoted our events on their Facebook page, which helped to support our emphasis on community collaboration.



22.3 Other initiatives

We began “The Daring Club” at the beginning of July; each Saturday from 1 – 2pm, we provide materials for a craft that older people may have enjoyed from their childhood. They then work on the Daring Club activity with THEIR young person/s. Activities so far have included: coin rubbing, star globes, star gazers, invisible ink and French knitting.



The Daring Club
Saturday 1pm – 2pm
This Week:
Invisible Ink

We are focusing on revitalising and highlighting our various collections – our Junior Maori collection has received a lot of positive comments, and a rise in issues. We sought feedback from local kaumatua/kuia to ensure our display reflects our Ngāti Kahungunu/Rangitāne community accurately.



23. Greytown

Adult Displays	Teen Displays	Junior Displays
New Books	New Books	New Books
		Christmas Books

Library Use

It has been a busy month: visitors from all around New Zealand, school holidays, the Greytown Festival of Christmas July 2020, dog registrations, and rates. We also had multiple visits from The Pod and Blue School as part of their school holiday programmes.

Displays

New book deliveries continue to be a bit sporadic. Despite this we have been able to maintain good numbers of new books in all display areas and have regularly needed to top these areas up as books were checked out.

Dog Registration

Dog registrations have been very steady over the last month and we have had high daily registration numbers on many occasions. One morning saw us register 20 dogs in less than an hour! Our total registration figures for the July were 416. We have issued 592 new tags to date.

Rates/ Rates Rebates

The first rates instalment notices for the new rating year, due on 20th August 2020, have been emailed/posted out and we are starting to see property owners coming in to pay their accounts. The new Rates Rebate forms are also now available, and we are currently assisting customers to complete their forms as well as receiving completed forms every day.

24. Events



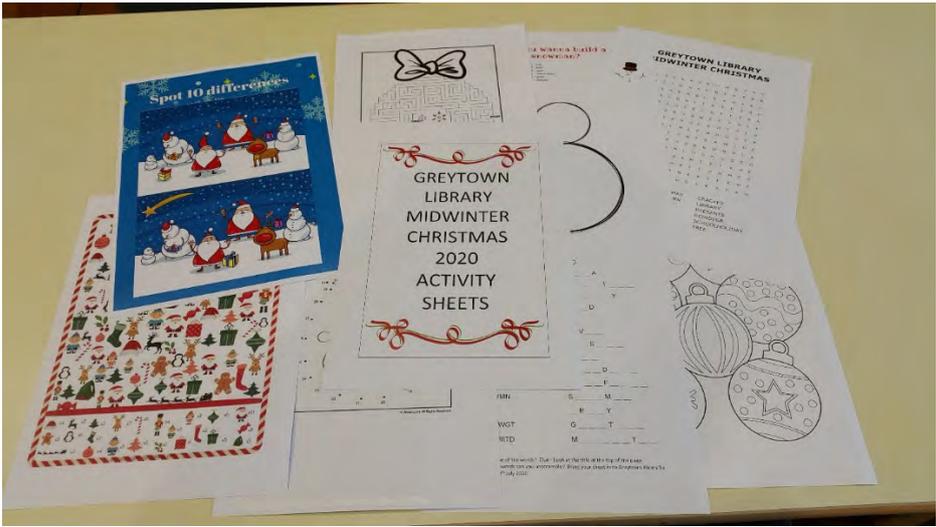
Greytown Festival of Christmas July 2020

Greytown has been celebrating the Festival of Christmas all month. Craig Thorburn organised the fitting of a fabulous Christmas decoration on the outside of the building and we added some lights of our own and a small decorated tree in the library area to continue the theme inside. We also brought out our Christmas book collection for the month much to the delight of many families. Two markets were also held in the Town Hall over this period, bringing in new customers to the library.

24.1 Other initiatives

Greytown Library Midwinter Christmas 2020 Activity Sheets and Boredom Buster Books

At this time of the year we would have been running the ECREAD’N Winter Warmers Reading Programme however this was postponed due to Covid-19. As an alternative we created a Greytown Library Midwinter Christmas 2020 Activity Pack for children aged 4 through to 11. They contained a spot the difference, maze, snowman dice building game, word search, I Spy, dot-to-dot, word scrabble and colouring competition picture. In keeping with Greytown’s Festival of Christmas promotion everything was Christmas themed and both the word search and word scrabble were created using words with the theme, school holidays and library in mind. They were well received by both locals and a few young visitors to the area. The winner of the colouring competition was a young visitor to the area staying with his grandparents. A display of ‘boredom buster’ books was also put out and these were well received.



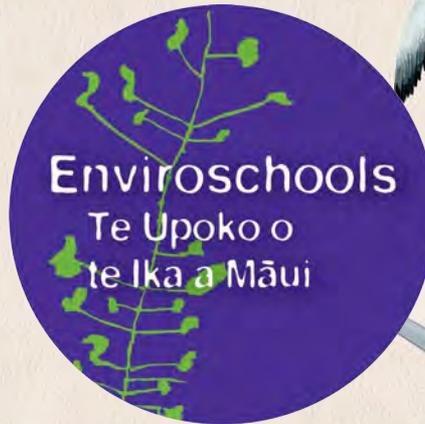
Winning colouring competition picture.



Appendix 2 – Enviroschools Highlights 2019/2020

Wairarapa Enviroschools

Some highlights of
2019/20



**20
registered
Enviroschools**

*16 additional schools
and early childhood
centres associating
with the Enviroschools
Network*

*Carterton
School*

*Gladstone
School*

*South End
School*

*Whareama
School*

*Kuranui
College*

*Greytown
School*

*Douglas Park
School*

*Fernridge
School*

Tinui School

*Featherston
School*

*Pirinoa
School*

*Pohutukawa
Early Learning
Centre*

*Masterton
Primary
School*

*Mauriceville
School*

*St Patricks
School*

*Ko Te Aroha
Children's
Centre*

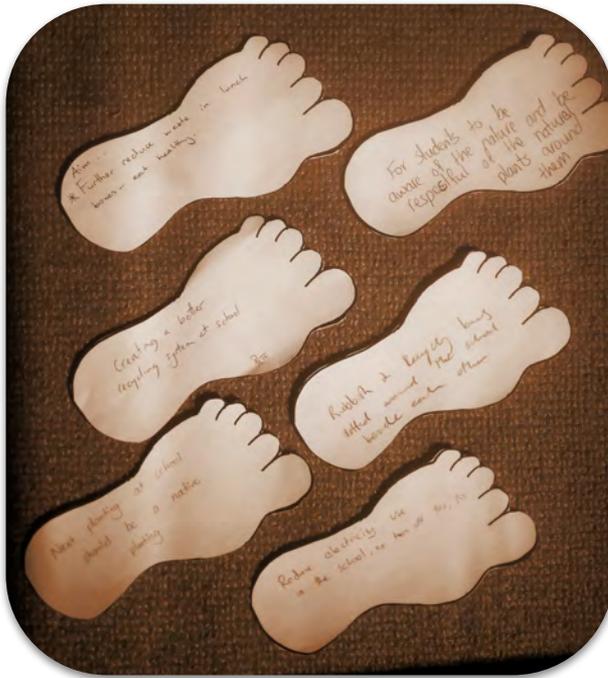
*Masterton
Intermediate
School*

*Opaki
School*

*Hadlow
Preparatory
School*

*South
Featherston
School*

A warm welcome to our new schools and ECE...

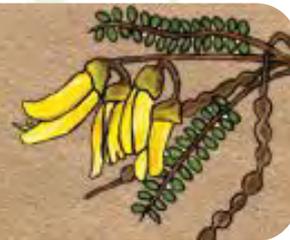


Hadlow teachers recorded their first steps on their school's enviro-journey.

Welcome to
Hadlow Preparatory School
who joined the Enviroschools
network in 2019.

*Embedding an
Enviroschools
Approach*

CONGRATULATIONS



Congratulations to
South End School who
reflected as a
Green-Gold Enviroschool in
November 2019.

“I think courageous is a good word as
we are a small school who takes on
big ideas.”

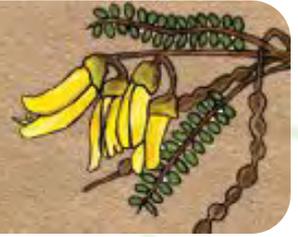
Year 9 ex pupil

“What we are doing here - the parents
and students - is positive. This is the
opposite of the doom and gloom in the
media. We are working together and the
kids are learning in an intuitive way”.

BOT Chairperson

*Embedding an
Enviroschools
Approach*

CONGRATULATIONS



Congratulations to
Carterton School who
reflected as a
Green-Gold
Enviroschool in
September 2019.

“It’s effective and deep. It’s
not just projects - it’s all linked
and learning is part of it all.”
Ali - Enviroschools facilitator.

**Empowered
Students in
Action**

[Read our in-depth story](#) about how a student designed outdoor classroom has brought the Fernridge School community together.

“The Outdoor Classroom Project has unified our school with the creation of spaces that the children have taken ownership of; spaces that allow us to reflect and be together in.

Te Ngātahi has also been a first significant step in transforming our environment in a way that enables learning to happen everywhere and at any time.”

**Paula Sala, Enviro Lead
Teacher**



[Read our in-depth story](#) about how *Carterton School's* exploration of identity developed students' desire to be inclusive.

*Respect for
Diversity in
Action*



“It was great to see the kids taking action and making sure their vision happened. It was fantastic to see the next steps happening as our students wanted all students to see their culture on a panel.”

- Whaea Mel



The four horizontal panels were created first and represent mana whenua, the local awa and maunga and the Year 2 learning team who created them for the school. The vertical panels were added in a second phase to represent some of the other cultural origins of people at the school - Australia, Europe, the Pacific and Asia.

Developing Student Leaders

Student
Leadership
Workshop
February 2020

Participating
schools:
Chanel College
St Matthews
Collegiate
Wairarapa College
Solway College
Rathkeale Senior
College
Kuranui College

[Read our in-depth story](#) about the impact that co-designing workshops can have on student leaders



In 2019 the EnviroSchools team identified the need to bring Enviro leaders from the region's secondary schools together to develop skills to lead their Envirogroups. An added bonus came from the value in involving young people in designing and running events.

*Inter-school
collaborative
action*

Tracking and Trapping
Workshop August 2019
at Pukaha Wildlife Centre

Participating schools included:
Martinborough School
Pirinoa School
Gladstone School
St Matthews Collegiate
Whareama School
Opaki School



Enviroschools has been supporting Wairarapa schools to track and trap rodents in their school environments since 2017, sourcing equipment, running student workshops and supporting the schools in their practices back at school.

Community visioning in action

Gladstone School has integrated the Enviroschools values into their curriculum and practices over many years. This was evident when, after the local hapū had welcomed the new principal in 2019, the school undertook a visioning process involving students, staff, parents and the wider community.

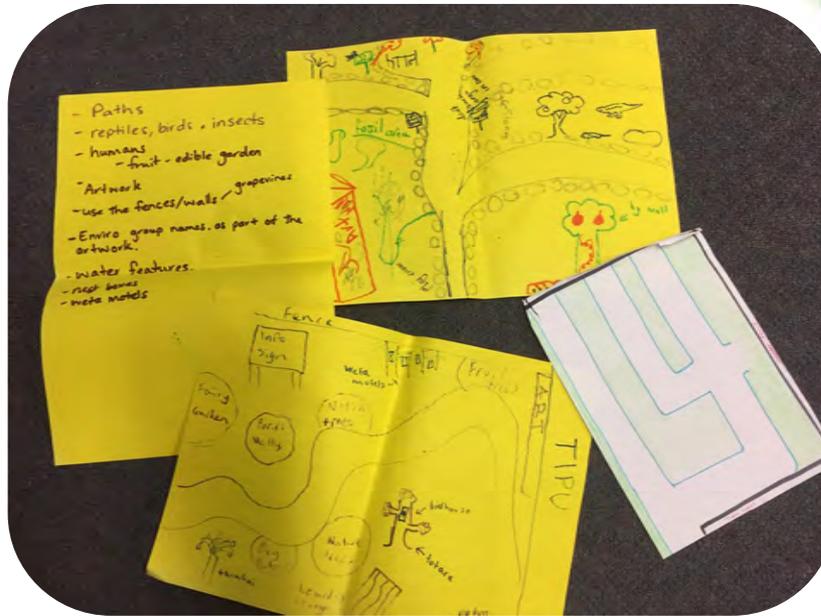
The community visioning process resulted in initiation and revival of a range of student driven projects including:

- vegetable gardens
- litter management
- beautification
- waste management at the school fair



**Whole school
commitment
to living
landscapes
project**

Opaki School have created a special place in their school grounds for people, birds, creatures, plants and outdoor art.



The community was all hands on deck for a series of working bees and students are putting effort into maintaining and extending their newly-developed space.

The whole school contributed to the plans which included water features, native plantings, bug habitats and a hangi pit.



Community connections

Ko Te Aroha Early Childhood Centre are always working on ways to be connected with their community.

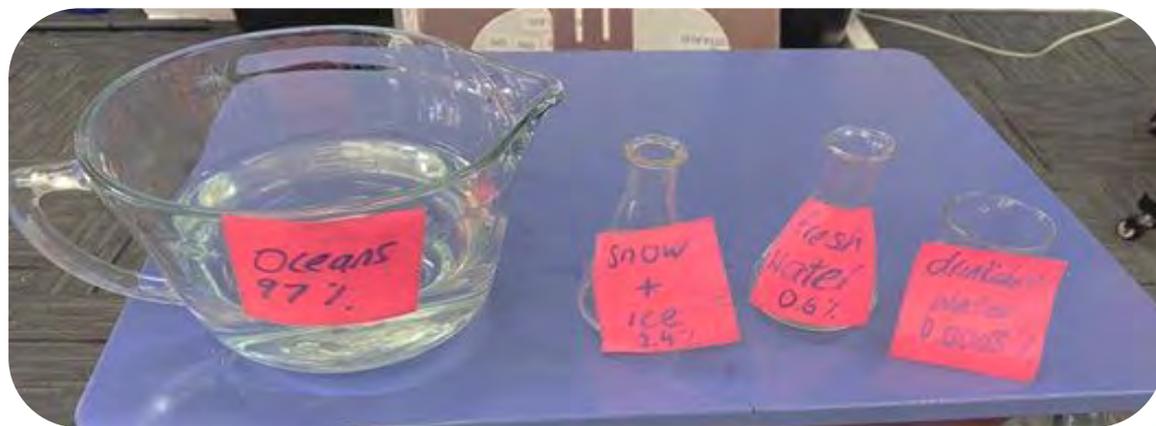
They have created a whakapapa tree and a koha table, made beautiful paua shakers from donated shells, and are growing fruit and vegetables to share with their families.



**Locally
relevant
learning
about water**

With plans to construct a large community dam near their school, Whareama School in rural Wairarapa is having a whole-school focus on “water” this year.

After a staff meeting with their Enviroschools facilitator in drought-dominated February, one of the ideas the teachers ran with was an activity in the Enviroschools Water of Life theme area.



Students compared the amounts of water on Earth, in different states, and discovered how much was fresh and drinkable. Only 0.0003% of the total amount. (A drop out of a litre.)

This led to further discussion and exploration. The students then decided to use science to remove salt from water.



Supporting collaborative projects

Enviroschools contributes to a range of collaborative community projects. We assist other organisations to connect with enthusiastic schools and share our experience of ways to effectively engage students. We also support schools to integrate the experience students have in an event or project and connect it with their ongoing mahi.

Donald's Creek Project
with Mountains to Sea Wellington and St Teresa's School

Enviroschools is represented in the South Wairarapa Kāhui Ako - a cross-sector community of educators, learners, iwi and community members all working together to support the collective effort of schools to work together on sustainable and community focused approaches.



Supporting collaborative projects

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Waipoua Awa Mokomoko Community Collaborative Education Project

with DoC, Ngāti Kahungunu, Rangitaane, Forest and Bird and MDC



Conservation Week event 2019

with DoC and GWRC





TOIMATA
FOUNDATION



Enviroschools Te Upoko o Te Ika a Māui

% Toimata Foundation

PO Box 4445

Hamilton 3247

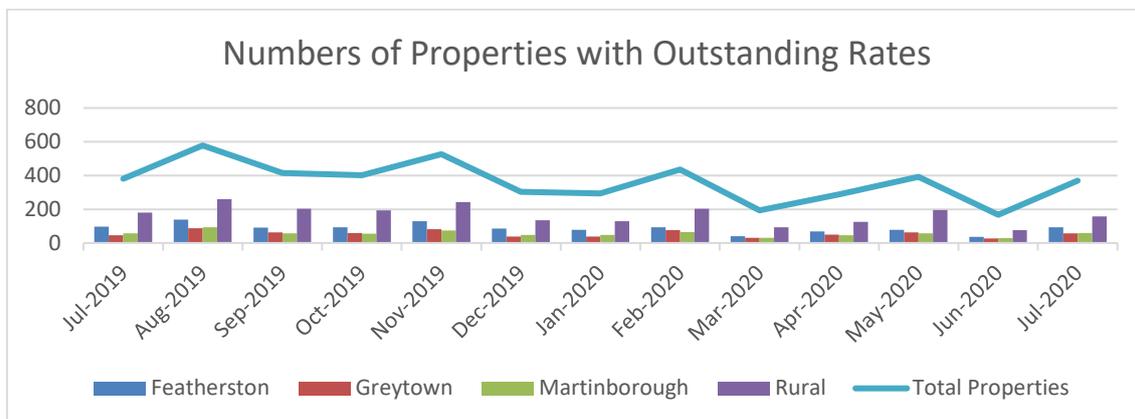
Phone: 04 8304485

Email: enviroschools@gw.govt.nz

RATES ARREARS

This report was presented to the Finance, Audit and Risk Committee on 20 August 2020.

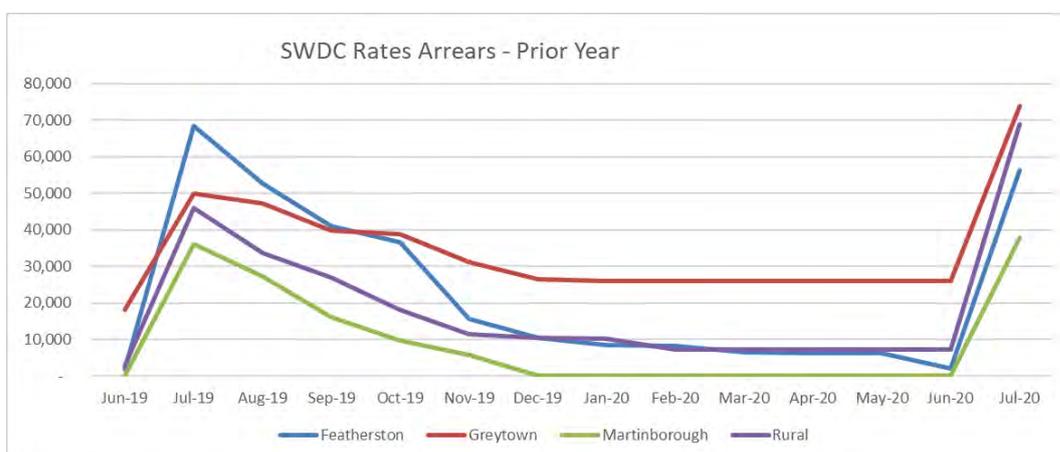
The rates arrears graphs build a picture of our rates arrears.



The number of properties with overdue rates is an important indicator of ratepayers' financial stress. Compared to the same month last year the total number of properties with previous years outstanding rates has reduced from 381 to 369 (-3.15%). The table below shows numbers of properties by town/area.

Town/Area	31 July 2019	31 July 2020	Difference
Featherston	96	93	-3
Greytown	46	58	+12
Martinborough	58	60	+2
Rural	181	158	-23
Total	381	369	-12

This information indicates urban property owners are being economically impacted more than rural.



The rates for the 2020-21 year have now been set and Q1 rates invoices processed. As a dollar value measure rates arrears have increased from \$200k in July 2019 to \$237k in July 2020, an increase of \$37k or (18%).

The table below shows the dollar value of arrears by town/area.

Town/Area	31 July 2019	31 July 2020	Difference	% Increase/Decrease
Featherston	\$68,400	\$56,300	-\$12,100	-17.7%
Greytown	\$49,950	\$73,800	\$23,850	47.7%
Martinborough	\$36,100	\$38,000	\$1,900	5.3%
Rural	\$46,000	\$68,800	\$22,800	49.6%
Total	\$200,450	\$236,900	\$36,450	18%

The increase in dollar value to rural ratepayers appears to be in contradiction to the decrease in number of rural properties with arrears, however this has been investigated and found it is due to an increase in the value of overdue rates per property.

One of the mechanisms we use to recover rates from ratepayers with mortgages is through their banks. We are entitled to do this through the Rating Act. Ratepayers will be sent letters shortly giving them three months' notice to contact us. However, as the economy continues to measure the impact of the coming recession this will be employed as a last resort. Our rates team will endeavour to explore all avenues with the ratepayer before action via banks is taken.

Information about the Governments rates rebate scheme was sent out to ratepayers via our rates newsletter and posters in the libraries and at reception. Ratepayers who have previously received a rebate are automatically sent new forms. The team has processed 381 rebates over the last six weeks.

The team are committed to working with ratepayers to help find solutions for those in financial stress. Officers will provide updates at each Committee meeting.

Contact Officer: Katrina Neems, Chief Financial Officer